



**MEETING MINUTES**  
**CITY OF HUNTINGTON BEACH**  
**FINANCE BOARD**  
**WEDNESDAY, MAY 17, 2006**  
**COUNCIL CHAMBERS, CAUCUS ROOM, CITY HALL**

- 1) **ROLL CALL:** At 6:10 PM, Chair Falzon called the meeting to order.  
**In Attendance:** Chair Falzon, Vice Chair Geddes, Member Chapman, Member Jones, Member Lograsso (arrived 7:45PM)  
**Absent:** Member Weiss (excused)  
**Present:** Dan Villella, Finance Director and Mavic Hizon, Administrative Aide  
**Citizens Present:** Gary Puissegur
- 2) **PUBLIC COMMENTS:**  
Citizen Gary Puissegur clarified his comments as noted in the April 25 minutes. The minutes will be amended as clarified.
- 3) **APPROVAL OF MEETING MINUTES:**
  - a) March 8, 2006—Member Jones, seconded by Vice Chair Geddes made a motion to approve the minutes. Member Domingo abstained. Member Lograsso not present during this agenda item. (4-0-1)
  - b) April 25, 2006—Member Chapman, seconded by Member Jones made a motion to approve the minutes as amended. Member Domingo abstained. Member Lograsso not present during this agenda item. (4-0-1)
- 4) **STAFF REPORTS/BUSINESS ITEMS:**
  - a) **Subcommittee Reports**  
Finance Board Roles & Responsibilities—Continued to June 21.
  - b) **Mid Year Budget Update**  
Dan Villella discussed the content of the PowerPoint presentation made to the City Council during a study session held on May 1<sup>st</sup>, 2006. He also discussed the outcome of the recently negotiated contract and MOU (Memorandum of Understanding) of the POA (Police Officers' Association).
  - c) **Long Range Financial Plan**  
Dan Villella reported to the Board that the Long Range Financial Plan is still in its planning stages. He commented on the current plan of issuing a Request for Proposal in seeking the services of a consultant to facilitate the design and creation of the city's Financial Plan. He also offered the attendance of Central Services Manager Rick Amadril to provide guidelines in creating the RFP and the Statement of Work. The Board asked Dan to schedule Rick's attendance at a future Board meeting when appropriate.
  - d) **Refuse Fund**  
The Board discussed the content of the draft recommendation letter to the City Council with regard to the contract re-negotiation with Rainbow Disposal. Five recommendations were made. Member Chapman motioned to approve the letter as amended. (6-0) The letter will be transmitted to the City Council, the City Administrator, and the Finance Director. Copies will also be sent to Rainbow Disposal's executive team.
  - e) **Finance Board 2006 Priorities**  
Chairman Falzon enumerated the Board's 2006 Priorities as identified by the City Council at the Study Session discussing the Board's Annual Report. These priorities are:
    - i. Long Term Financial Plan
    - ii. Unfunded Liabilities
    - iii. Neighborhood Improvement District
    - iv. ECivis
    - v. Finance Board Roles & Responsibilities

The Board tasked Dan Villella to schedule a staff report & active presentation on the status of the Neighborhood Improvement District program. He was also tasked to provide copies of Sr. Administration Analyst Pat Dapkus' most recent report on eCivis usage. The Board additionally requested copies of the Unfunded Liabilities portion of the budget.

**f) Open Action Item List**

A discussion took place on current open items in the Action Item List.

**5) COMMENTS FROM BOARD MEMBERS**

Chair Falzon requested the addition of the Management Letter (CAFR) to the next meeting agenda. He also commented on his experience of attending the Police Department's Open House event.

**Adjournment**

Member Domingo, seconded by Vice Chair Geddes, made a motion at 9:40 pm to adjourn the meeting to Wednesday, June 21. The motion was approved 6-0.

**Respectfully submitted by:**  
**Dan T. Villella, Finance Director**  
**Secretary to the Finance Board**